

Government Science College, (Autonomous), Hassan

Minutes of IQAC during the years 2012-17

11-08-2012

Proceedings of IQAC meeting held on 11-08-2012 in Principal's Chamber at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara.

- As per the suggestion of the members it was decided to communicate the aims and objectives of IQAC to all faculty members for better understanding and proper functioning of IQAC.
- It was decided to give Xerox copies of the NAAC Peer team report to all the departments for their reference and corrective measures to be taken in due course.
- It was decided to conduct TQM programme to I year students.
- It was decided that the Action plans of the departments for the year 2012-13 is to be collected by the end of August 2012.
- It was also decided to conduct INFLIBNET training programme to the teaching faculty and basic computer training to the ministerial staff.
- Principal has been requested to constitute research advisory committee for the academic year 2012-13.
- It was unanimously concurred to nominate Prof. H.V. Lakshminarayana, Principal, Govt. Arts College, Hassan, as the local representative of IQAC for the year 2012-13.

14-08-2013

Proceedings of IQAC meeting held on 14-08-2013 in Principal's Chamber at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara.

The commissionerate of Collegiate Education has issued certain guidelines towards the strengthening of IQAC and CEQE vide in its order no DCE/07/circular/NAAC/13-14 dated 10-06-2013. In connection with this the following decisions were made after thorough discussions.

- IQAC meeting should be conducted at least once in month
- In the beginning of the Academic year prospective action plan should be prepared before sending AQAR
- Each department/committee of the college should submit monthly report to IQAC before 25th of every month.
- The academic audit committee was constituted under the chairmanship of Prof. Javaraje Gowda to analyse the results of each semester.
- All HODs are the members of IQAC from this academic year onwards until further revision.

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4-09-2013

Proceedings of IQAC meeting held on 4-09-2013 in Principal's Chamber at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara.

- The results of even semester was discussed
- All HODs are informed to submit the report of their activities before 20th of September 2013.

7-2-2014

Proceedings of IQAC meeting held on 7-2-2014 in Principal's Chamber at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara.

- Circular issued by the DCE regarding the allotment of funds to IQAC was discussed in detail and following decisions were made in the meeting.
- A workshop is to be conducted for all teachers of the college to enlighten them regarding the preparation for NAAC reaccreditation.
- Purchase of files, pens and other stationeries from M/S/ Manmohan Book stall for about Rs. 5000.00 was approved.
- For the remaining amount of Rs. 45,000.00, it was decided to call quotations for printing materials like feedback forms, PBAS formats, AQAR books etc.
- The responsibility of calling quotations opening and ordering for items was given jointly to Principal and IQAC coordinator.

20-2-2014

Proceedings of IQAC meeting held on 20-2-2014 in Principal's Chamber at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara.

- It was decided to conduct a workshop on 26-02-2014 for all teacher regarding Institutional Accreditation preparation
- Dr. Sheshagiri, Associate Professor, Govt. First Grade College, Jayanagar Yadiyoor, Bangalore will be the resource person for the workshop.
- Attendance in the workshop will be made compulsory for all teachers and ministerial staff.
- All HOD's agreed to make alternate arrangement for the smooth running of regular class from guest lecturers.
- The responsibility of Food and Tea arrangement was given to Prof. Krishnappa, Physical Director of the College.
- It was also decided to issue the certificate of participation to all teachers and all other responsibility for smooth conduct of workshop was given to IQAC coordinator.

15-4-2014

Proceedings of IQAC meeting held on 15-4-2014 in IQAC room at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara

- The committee unanimously approved the purchase of stationeries for Rs. 4985.00 and other printing materials for Rs. 44,468.00 out of grants released for IQAC during 2013-14 by DCE
- It was decided to get Students' feed back about teachers and college facilities on 15-05-2014 and the responsibility shall be entrusted to the respective class teachers in the presence of Principals.
- It has been decided to conduct a workshop on PBAS formats issued by DCE in the coming academic year .
- As the AQAR for 2013-14 is to be submitted in the month of July 2014, all the departments are to be informed to submit the report of the departmental activities with photos and other documents before 30-06-2014.
- It was decided to convene the meeting of Academic Audit committee regularly to discuss the academic results of the college and to recommend suitable measures.
- Preparation of documentary about the college was discussed in detail and matter is deferred to next meeting.

31-07-2014

Proceedings of IQAC meeting held on 31-7-2014 in IQAC room at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara

- Preparation for the smooth conducting of IQAC workshop to held on 7-8-2014 was discussed in detail and the following resolutions were made
- Different committees like Food committee, Hall arrangement, registration, hospitality committee were constituted and given responsibility to concerned convenors for immediate functioning towards the IQAC workshop. Budgetary allocations were also made for these various committees.
- It was decided to invite the Joint director of Collegiate Education Prof. Maheshwarappa for the Inauguration of workshop.
- It was brought to the notice of all the members that Dr. Siddalingaswamy, the NAAC coordinator, DCE Bangalore would be the Resource person of the workshop.
- Finally Principal requested all the members to work together for the success of the workshop.

27-01-2015

Proceedings of IQAC meeting held on 27-01-2015 in IQAC room at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara

- It was decided to open an account for the IQAC transactions and decided to submit an advance receipt to Treasury for Rs. 25,000.00 sanctioned from the Government and credit the same to the IQAC account.
- The analysis report of the students' feedback about the teachers was handed to the Principal in a sealed cover for further needful action.
- It was also decided to collect feedback from alumni and Parents Association. Prof. Gangegowda and Prof. Krishnappa were given the responsibility of collecting the feedback from alumni and Parents Association members.
- Responsibility of collection and maintenance of documentation has been given to Prof. M.G. Suresh.
- College website updating was discussed. It was decided to take necessary action regarding the same.
- The workshop for Teachers and ministerial staff was decided to conduct as early as possible regarding KCSR leaves and CCA rules.
- Decided to send proposals for conducting seminars in life sciences, physical sciences and library science which are to be submitted to UGC as early as possible.
- It was agreed that Academic audit should be done immediately after the announcement of results of every semester. Academic audit committee was informed about this matter.

Members present

09-02-2015

Proceedings of IQAC meeting held on 9-2-2015 in IQAC room at 4.30 pm. Under the chairmanship of Principal Dr. A.L. Muralidhara

- In spite of repeated request the departments have not submitted proposals for the conduct of conferences/seminars, hence it was decided that seminar proposals of Physical, Life sciences, Library and Language departments should be submitted at the earliest and the same to be made known to the concerned.
- It was decided to convey that the personal profiles and departmental profiles have to be updated as soon as possible and more activities to be conducted by the various departments.
- It was made known to the members present that UGC has sanctioned Rs. 3,00,000.00 (Rupees Three Lacks) under the plan for the establishment of IQAC in colleges. (for which IQAC unit had submitted proposals to UGC earlier)
- The IQAC unit discussed in detail and resolved to purchase the following items which are urgently required for IQAC cell of the college,
- The items approved for purchase were Xerox Machine, Colour Printer, Digital Camera, Laptop and External hard disc.
- E-tendering process has to be followed for the purchase of the above items as early as possible.
- The Librarian was directed to submit a proposal for the computerization of the library at the earliest.

13-03-2015

Proceedings of the IQAC meeting held on 13-03-2015

Quotations were called for the supply of 1) Xerox machine 2) Camera 3) Laptop 4) External Hard disc and 5) Printer, by item wise single cover e-tendering process. In order to negotiate with the different bidders, this meeting was arranged. M/S G.N. Computers has been represented by Mr. Sarfraz. Other bidders were contacted over the phone.

After negotiations, different bidders agreed to supply the items at the following rates

1. Camera	Rs. 28,600.00	Abhishek Enterprises Shimoga
2. Xerox machine	Rs. 60,000.00	Abhishek Enterprises Shimoga
3. Colour Printer	Rs. 9,812.00	Abhishek Enterprises Shimoga
4. Laptop	Rs. 41,400.00	Raghavendra Scientifics, Bangalore
5. External Hardisk	Rs. 4,750.00	Raghavendra Scientifics, Bangalore

The committee decided to place order for the negotiated lowest rates with above supplies.

It was also decided to purchase a toner (Xerox) at the available price.

15-09-2015

Proceedings of the IQAC meeting held on 14-09-2015 at IQAC chamber

- It was decided to use the remaining amount in UGC-IQAC grant for Automation of Library by technical hiring.
- Prof. M.G. Suresh was requested to collect all the documents of Events and Activities conducted by various departments and committees.
- College beautification work was entrusted to Sri. Krishnappa and NSS Officers and convenor of Eco-club.
- It was decided to conduct Medical check up of Students.
- Preparation of documentary about the College has been entrusted to Prof. Madhushree convenor with assistance of Prof. Ramamurthy and Prof. M.G.Suresh.
- It was decided to request all the HOD's to start at least one add-on course in their respective subject.
- Mr. Krishnappa was requested to start a Yoga club for which he agreed to start the Yoga club by an MOU with SDM Ayurveda College, Hassan.

22-1-2016

Proceedings of the IQAC meeting held on 22-01-2016 at IQAC chamber under the chairmanship of Principal

- The action taken with respect to the issues raised in the previous meeting have been discussed in detail.
- The academic audit committee headed by Prof. Adinarayan was requested to convene a meeting immediately.
- The IQAC has been appraised about seminar sanctioned by NAAC.
- It was decided to organize the National seminar on 1st March 2016.

15-09-2016

Proceedings of the IQAC meeting held on 15-09-2017 in the PG class room under the chairmanship of Principal Prof. Gangegowda S.H.

1. The income and expenditure details of NAAC national seminar was presented by Dr. K.Harshendra. The committee approved the same.
2. Student-lecture programme was planned to be implemented from this academic year onwards.
3. The committee decided to organize a workshop for the guest faculty of the Colleges for effective teaching (District level). The workshop shall be restricted for the guest faculty of the Government Colleges of the district.

Convenor of the workshop Dr. Vasanthi P.

Coconvenor : Dr. K.U. Kiran

Organizing Secretary: Madhushree

Treasurer: Suresh M.G.

4.The Committee decided to constitute subcommittees for the preparation of SSR.

5. Prof. Suresh M.G. has been entrusted the work of photo documentation of various programmes held in the college during post accreditation.

30.8.2017

Proceedings of the IQAC meeting held on 30th August 2017 in the P.G. Class under the chairmanship of Prof. Krishnappa Senior IQAC member.

Discussion regarding compiling and reporting the Academic Audit was deliberated and decided to keep the records given by the faculty and send the report to the Head office.

The committee has consented to grant Rs. 25,000.00 to NSS workshop.

District level workshop to be held on the new format of quality assessment by IQAC of the College. Tentatively it was decided to organise the workshop by the last week of September 2017.

Proposed certificate courses for the academic year 2017-18

1. Yoga course by the Dept. of Physical Education
2. Calligraphy By the Dept. of Microbiology
3. Photography by the Dept. of Electronics
4. Communicative skills by Dept. of English
5. Job oriented Training by Dept. of Electronics

It was decided to send circular to all departments regarding certificate/add-on courses and also regarding MOU and any other kind of Job oriented programmes which they might to interested to take up. Unanimously agreed to initiate out-reach programmes.

Date: 25-09-2017

Proceedings of the IQAC meeting held on 25-09-2017 headed by the Principal Prof. S.H. Gangegowda

The following decisions were undertaken for District level workshop for NAAC preparation.

Following committees were framed for the smooth conduct of the programme

1. Invitation committee: convenor Dr. Abdul Rahiman
2. Food Committee: Prof. B.M. Narayana & Prof. Mohan C.S.
3. Registration & Master of Ceremony : Prof. Madhushree
4. Memento : Prof. P.T. Maheshappa
5. Stage: P.G. Students in Chemistry & Prof Krishnappa
6. Welcome address and Introductory note: Dr. M. Abdul Rahiman & Dr. K.Harshendra
7. Vote of Thanks: Prof. Maheshappa
8. Issue of Certificate: Prof. P.T. Maheshappa

Action Taken Report (ATR) based on the plan of action decided by the IQAC at the beginning of the year

2013-14

Plan of Action	Achievements
Organising orientation programme for I year students	Orientation programme for the UG students was organised on 29 th July 2013. Sri Ravi D Channannavar , Superintendent of Police has participated in the programme and spoke about the education values and student behaviours.
Organising personality Development programme	The programme was held in association with Brahmakumari Eshwariya Vishwavidyalaya on 25 th Sept 2013. Regular programme under Sahayog are being organized.
Programme on Student Counselling	Dr.Narayana Prakash, Professor , SDM Ayurvedic College, Hassan had an interactive session with teachers and student representatives on 23-09-2013
Conducting intercollegiate Quiz competition	Department of P.G Studies in Chemistry has conducted University level Chem-Quiz competition for B.Sc students on 10-04-2014.
Conducting entrepreneurship training programme for B.Sc students	Placement cell conducted the programme in association with District Industries Centre, Hassan
Conducting Special lecture programmes for the benefit of students	<ol style="list-style-type: none"> 1.Special talk on fluid dynamics and its application by Prof. Balakrishna, Professor of Mathematics, West Indies University , Trinidad, West Indies. On 05-08-2013. 2. Special lecture on Graph theory and its uses by Dr.Vinay Kumar , GFGC, Paduvalahippe on 13-09-2013. 3. A talk about Sir C.V.Raman by Dr.A.L.Muralidhara on 18-09-2013 4. Talk on “Management of Environmental Pollution in Fertilizer Industries” by Sri. Krishnappa, Deputy General Manager, Mangalore Chemicals and Fertilisers, Mangalore held on 07-11-2013. 5. Talk on nanomaterial precursors in synthesis by Prof.Suresh Kulkarni, Manipal University of Higher Education during February 2014. 6. A special talk on Crystallography was arranged on occasion of International year of cryatallogrphy 7. A Special talk on NMR spectroscopy by Surya Prakarsh of IISc Bangalore on 30-4-2014
Arranging Blood Donation Camps	Blood group check up and blood donation camps have been conducted in association with Red Cross on the occasion of Geneva Convention day on 12-08-2013
Conducting public awareness programmes	1. Electoral awareness programme was conducted in association with district administration during Karnataka Assembly election held in the month of May 2013.
Clean Campus Programme	Gandhi Jayanthi Day was celebrated by cleaning the college campus in which all faculty members and ministerial staff have participated.

2014-15

Activities planned in the beginning	Activities Executed
Preparation of departmental action plan at the beginning of academic year	Action plan is prepared by all the departments and wings like NSS, NCC, Cultural Forum, Science Forum etc. The action plan is executed partially
To Conduct Orientation programme to I sem students	Conducted Orientation Programme
To conduct seminars/Workshops	One District level seminar on “Preparation of colleges for NAAC accreditation and Reaccreditation and API-PBAS” was held on 07-08-2014. One Institutional level workshop conducted on Leave Rules and Conduct and Service rules for Government Servants on 31-03-2015
To submit research project to various funding agency	About 5 research projects were submitted to UGC under Minor research product and 2 research proposals to UGC Under Major research projects
To conduct guest lectures	Many guest lecturers were organized by various departments
Display wall Magazines	Two magazines were displayed in PG Department
To conduct Field visit, Industrial visits	Many departments have arranged field trips and industrial visits
Awareness Rally	Swach Bharath Rally by Scouts/NSS/NCC
Conduct Students counseling	Conducted Students’s counseling
To Organize Alumini interactions and Parents meetings	Parents meeting has been convened
Implement Green Campus and Clean Campus	Gandhi Jayanthi Day was celebrated by cleaning the college campus in which all faculty members and ministerial staff have participated. Planting of trees is under progress
Inculcate Research Culture among faculties and students	Teachers and Students were encouraged to present their research findings in conferences
Faculties are encouraged to publish papers in national –international journals	Many teachers have published their papers
To conduct Remedial Classes	Mathematics department conducted remedial classes for slow learners
Steps to initiate Add-on courses and certificate courses	Add-on course on Computer Network Simulation and Tissue Culture were started

2015-16

Activities planned in the beginning	Activities Executed
Preparation of departmental action plan at the beginning of academic year	Action plan is prepared by all the departments and wings like NSS, NCC, Cultural Forum, Science Forum etc. The action plan is executed partially
Conduct Orientation programme to I sem students	Conducted Orientation Programme
To conduct seminars/Workshops	<ol style="list-style-type: none"> 1. NAAC Sponsored National level Seminar was organized by IQAC on the topic "Quality Assurance and Sustenance in Higher Education Institutions- Issues and Challenges" on 1-03-2016 2. UGC sponsored National level seminar was organized by Physics Department on the topic "Recent Advances in Nanoscience and Nanotechnology" 3. UGC sponsored National level seminar was organized by Department of PG studies in Chemistry on the topic "Emerging Trends in Analytical Techniques" on March 28 and 29th 2016. 4. One Institutional level workshops conducted on CBCS Rules and Regulations for B.Sc and M.Sc syllabus for Autonomous Colleges on 24-07-2015
To submit research project to various funding agency	About 8 research projects were submitted to UGC under Minor research projects
To submit proposals to UGC for Conducting National seminar/conferences	Four proposals were submitted to UGC for conducting seminar and conferences. Out of which two proposals were approved by UGC to sanction grant in this academic year.
To conduct guest lectures	Many guest lecturers were organized by various departments
Display wall Magazines	Two magazines were displayed in PG Department two in Mathematic department
To conduct guest lectures	Many guest lecturers were organized by various departments
To release Magazine at the Departmental levels	One Magazine from PG Department of Chemistry and one from Science forum and one from sports Department were released.
Students are encouraged to participate in various intercollegiate and university level cultural and sport activities	Many students were participated in various cultural events and sports events
Steps to motivate students for campus placements	Placement cell of the College actively involved and many students were placed in various multinational companies and industries.

To arrange quiz competitions	Institutional level science quiz competition was conducted.
Interaction of students with scientists and noble personalities	The National seminars conducted by Physics Department and PG Dept. of Chemistry have provided avenues for the students to interact with various scientists from IIT Bombay, IISc Bangalore etc.
To conduct integration awareness camps	NSS unit conducted Annual camps
To conduct Field visit, Industrial visits	Many departments have arranged field trips and industrial visits
Awareness Rally	Swach Bharath Rally by Scouts/NSS/NCC
Conduct Students counseling	Conducted Students' counseling
To Organize Alumni interactions and Parents meetings	Parents meeting has been convened
Implement Green Campus and Clean Campus	Gandhi Jayanthi Day was celebrated by cleaning the college campus in which all faculty members and ministerial staff have participated. Many tree saplings were planted on the College Campus
Inculcate Research Culture among faculties and students	Many Teachers and Students were encouraged to present their research findings in various National and International conferences/ seminars/Workshops
Faculties are encouraged to publish papers in national –international journals	Many teachers have published their papers in national and international peer reviewed Journals
To conduct Remedial Classes	Many departments conducted remedial classes for slow learners
Steps to initiate Add-on courses and certificate courses	Add-on course on Computer Network Simulation and Tissue Culture were started

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